



## City of Warner Robins City Council Meeting Minutes

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Monday, August 2, 2021

5:00 PM

Council Chambers

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### Regular Meeting of Warner Robins City Council

**Presiding:** Mayor Randy Toms

### City Officials Present:

Councilman Keith Lauritsen  
Councilman Kevin Lashley  
Councilman Clifford Holmes

Councilman Larry Curtis  
Councilman Derek Mack  
Councilman Charlie Bibb

**Opening Prayer:** Councilman Curtis

**Pledge of Allegiance:** Councilman Lauritsen

**Call to Order:** 5:16 p.m.

**Adoption of the Agenda:** Councilman Lashley moved to adopt the agenda. Councilman Lauritsen seconded the motion. Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the agenda.

### Proclamations/Awards/Presentations:

- **WRPD – Chemist Accreditation**
  - Jamieson Jensen – Chemist
  - Jennifer Salemi – Chemist
  - John Bembry – Quality Assurance Manager

### Action Items:

Action Item 1	Presentation of Minutes from the Called Meeting of July 19, 2021.
The minutes of the regular meeting of July 19, 2021 were presented for approval.	
<b>Motion:</b>	Councilman Bibb moved for the approval of the minutes for regular meeting of Monday, July 19, 2021.

<b>Second:</b>	Councilman Mack
<b>Outcome:</b>	Councilmen Mack Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

<b>Action Item 2</b>	<b>Ordinance #22-21 – Annexation- Annie C. Ryals, Trust (Second Reading)</b>
<p>Ordinance #22-21 of the City of Warner Robins. WHEREAS, a petition has been received from Annie C. Ryals Trust, to annex the property which is more particularly described as follows, to-wit:</p> <p><i>All that tract or parcel of land situate, lying and being in Land Lot 161 of the Tenth Land District of Houston County, Georgia, comprising 57.30 acres, according to a plat of survey prepared by Story Clarke &amp; Associates, Drawing Number: 21-044-C, dated June 3, 2021.</i></p> <p>The property is located at Tucker Road and is situated southwest of the intersection of Kathryn Ryals Road and Bass Road, Warner Robins, GA.</p> <p>WHEREAS, the said land of Annie C. Ryals Trust, may be annexed pursuant to the provisions of the <u>Official Code of Georgia Annotated</u> Section 36-36-20 et seq., said lands being contiguous to the existing corporate limits of the City of Warner Robins and the petitioner being the sole owners of said properties; and</p> <p>WHEREAS, The City of Warner Robins, relative to its best interest, is desirous of annexing the above-described properties.</p> <p>IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins, Georgia, and it is hereby ordained by authority of the same, that the petition from Annie C. Ryals Trust, on April 8, 2021, is adopted and approved and said properties are hereby incorporated into the City of Warner Robins, Georgia.</p> <p>If any ordinance, or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference.</p> <p>If any of the provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance are declared to be severable.</p>	
<b>Motion:</b>	Councilman Lashley moved to approve Ordinance #22-21.
<b>Second:</b>	Councilman Mack
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.



<b>Motion:</b>	Councilman Lashley moved for the approval of the rezoning from R-1[Single Family Residential District][County] to the zoning of R-1[Single Family Residential District][City] and R-2[Single Family Residential District][City].
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3	Consent Agenda
	<ul style="list-style-type: none"> <li>i. Purchasing Bids</li> <li>ii. Resolution – FY 2022 GDOT Transportation Planning Grant</li> <li>iii. Resolution – Surplus Property</li> <li>iv. Resolution – Surplus Property Donation (WRPD)</li> <li>v. Resolution – Employee Promotions</li> <li>vi. Resolution – ESG Contract Amendment</li> <li>vii. Resolution – 116 Wallace Drive</li> </ul>
<b>Motion:</b>	Councilman Holmes moved for the approval of the consent agenda.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 3 (i)	Purchasing Bids
	Purchasing Bid List item, attached hereto, were presented for approval. 10 items

Action Item 3 (ii)	Resolution – FY 2022 GDOT Transportation Planning Grant
	<p>WHEREAS, the Secretary of Transportation and the Commissioner of the Georgia Department of Transportation are authorized to make grants for transportation planning projects; and</p> <p>WHEREAS, the contract for financial assistance imposes certain obligations upon the applicants, including the provision by it of the twenty percent local share of project costs; and</p>

WHEREAS, federal highway planning funds for \$77,300.00 are available from the Federal Highway Administration for the period of July 1, 2021 through June 30, 2022 to assist local governments in conducting transportation planning.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Warner Robins, acting in their capacity as the designated Metropolitan Planning Organization (MPO), that they do hereby:

- (1) Approve matching funds in the amount of \$19,325.00, of which 55.40% will be reimbursed by other local government participants; and
- (2) Authorize Mayor Randy Toms to furnish all relevant information and execute necessary documents for the administering of this project on behalf of the City.

BE IT FURTHER RESOLVED, that Randy Toms, Mayor of the City of Warner Robins, is duly authorized to execute this Resolution for himself and on behalf of the Council.

<b>Action Item 3 (iii)</b>	<b>Resolution – Surplus Property</b>
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A resolution of Mayor and Council of the City of Warner Robins that the value of each individual item on the said Exhibit "A" is more or less, than Five Hundred (\$500.00) Dollars.

<b>Action Item 3 (iv)</b>	<b>Resolution – Surplus Property Donation (WRPD)</b>
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A resolution of Mayor and Council of the City of Warner Robins that the City of Warner Robins Police Department is owner of the Eliminator more particularly described in Exhibit "A" attached hereto; and

WHEREAS, the said property is no longer needed for public use or has become unusable for the purpose intended; and it is in the best interest of the City that the said property be declared surplus; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the City of Warner Robins that the value of the property on the said Exhibits "A" is established as less than \$500.00 as indicated.

BE IT FURTHER RESOLVED, that the City in accordance with the requirements of state law shall donate the said property to the Peach County Sheriff's Department.

<b>Action Item 3 (v)</b>	<b>Resolution – Employee Promotions</b>
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The following employees are recommended for promotion by the City Administrator:



WHEREAS, the Mayor and City Council deem such recommendations beneficial, NOW, THEREFORE, BE IT RESOLVED that these promotions be approved as follows:

1. Joshua Ellis, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective August 9, 2021.
2. Devin Roberts, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective August 9, 2021.
3. Jonathan Clark, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective August 9, 2021.
4. Charles Shelton, promoted from Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to Fire Lieutenant, Job Class #524, Grade 18, Fire Department, to be effective August 9, 2021.
5. Adam Cyr, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective August 9, 2021.
6. Cameron Thorn, promoted from Firefighter, Job Class #520, Grade 14, Fire Department, to Fire Driver Engineer, Job Class #515, Grade 16, Fire Department, to be effective August 9, 2021.
7. Taylor Culverson, promoted from Utility Maintenance Worker I (Water), Job Class #917, Grade 8, Utility Department, to Equipment Operator (Water), Job Class #913, Grade 10, Utility Department, to be effective August 9, 2021.
8. Lera Moncrief, promoted from Administrative Secretary (CVB), Job Class #819, Grade 10, Community & Economic Development Department, to Projects Coordinator/CVB, Job Class #817, Grade 14, Community & Economic Development Department, to be effective August 9, 2021.

<b>Action Item 3 (vi)</b>	<b>Resolution – ESG Contract Amendment</b>
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A resolution that the Mayor and Council of the City of Warner Robins hereby authorize Mayor Randy Toms to execute "Amendment No. 13" to the contract with ESG Operations, Inc; (ESG) dated August 2, 2021.

<b>Action Item 3 (vii)</b>	<b>Resolution –116 Wallace Dr.</b>
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A resolution that the Mayor and Council hereby authorize Mayor Randy Toms to execute a quit claim deed evidencing the sale under power of deed to the highest bidder for the property located at 116 Wallace Drive, Warner Robins.

**Action Item 4      Resolution – Engage Warner Robins**

THE MAYOR AND COUNCIL OF THE CITY OF WARNER ROBINS, GEORGIA HEREBY RESOLVES as follows:

SECTION 1.      The Redevelopment Agency of the City of Warner Robins (also known as the “City of Warner Robins Redevelopment Agency”) (RDA), whose activating resolution was adopted on May 21, 2007, as amended, is hereby deactivated and its activating resolution is hereby rescinded effective as of the date of this resolution. The Development Authority of the City of Warner Robins (DAWR), whose activating resolution was adopted on June 20, 2016, as amended, is hereby deactivated and its activating resolution is hereby rescinded effective as of the date of this resolution.

SECTION 2.      Pursuant to O.C.G.A. Section 36-62-4(c), the Council of the City of Warner Robins hereby declares that there is a need for an authority to function in the City of Warner Robins for the purpose of fostering and implementing economic development and neighborhood redevelopment and revitalization.

SECTION 3.      There is hereby activated a public body corporate and politic to be known as “The Warner Robins Development Authority” d/b/a Engage Warner Robins (the “Authority”) and its jurisdiction and area of operation shall be within the corporate boundaries of the City of Warner Robins.

SECTION 4.      The Board of Directors of the Authority shall consist of eight members who shall be taxpayers residing in the Houston County or Peach County (as the City of Warner Robins is in both counties) to be appointed by resolution of the City Council. The first four members so appointed shall serve for initial terms of two years and the remaining members so appointed shall serve for initial terms of four years. Thereafter, the terms of all directors shall be four years. In accordance with state law, no more than one member of the City Council may be appointed as a director.

SECTION 5.      The Authority is hereby authorized to exercise all of the powers contained in the Georgia “Development Authorities Law” (O.C.G.A Section 36-62-1 et. seq.).

SECTION 6.      The City Clerk is hereby directed to file a certified copy of this resolution with the Secretary of State as required by O.C.G.A. Section 36-62-4(c).

SECTION 7.      Pursuant to O.C.G.A. Section 36-61-5, the Council of the City of Warner Robins hereby declares that there exists one or more pockets of blight in the City of Warner Robins, Houston County and Peach County and there is a need for rehabilitation, conservation, or redevelopment, or a combination thereof, of such area(s) to serve the interest of the public health, safety, morals, or welfare of the residents of the City of Warner Robins, Houston County and Peach County.

SECTION 8.      The Authority is hereby designated as the Redevelopment agency to function in the City of Warner Robins as provided in O.C.G.A. Sections 36-44-1 et. seq., (the “Redevelopment Powers Law”) and 36-61-1 et. seq. (the “Urban Redevelopment Law”) and to exercise such powers and carry out such duties in accordance with said laws.

SECTION 9.      The Authority is hereby authorized to accept all of the assets and to assume all of the duties, obligations and responsibilities of the RDA and DAWR.

SECTION 10.      The Bylaws of the Authority, which are attached to this resolution, marked Exhibit A, and



incorporated herein by this reference, are approved.

**SECTION 11.** The Authority shall under multi-year, performance-based contracts with the City of Warner Robins work with those communities designated by the City to create redevelopment plans, implement redevelopment plans or carry out tasks designed to augment, improve, support or encourage redevelopment or economic development.

**SECTION 12.** The contract with the Authority shall specify and require community input and involvement in redevelopment planning and implementation. It shall also require conformance with the Comprehensive Development Plan.

**SECTION 13.** All resolutions or parts of resolutions in conflict herewith are hereby rescinded.

<b>Motion:</b>	Councilman Lauritsen moved for the approval with the amendment of section 9, to remove [DDAWR].
<b>Second:</b>	Councilman Bibb
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Mayor Toms made a motion to amend the current agenda to add action item 4a-Council Appointment to Engage Warner Robins and to strike item number 8 – Resolution – DAWR Appointment from the agenda. Councilman Lashley made a motion to adopt the amended agenda. Councilman Lauritsen seconded. Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for adoption of the amended agenda.

Action Item 4a	Council Appointment to Engage Warner Robins
Mr. Holmes made a motion to appoint, Councilman Larry Curtis to Engage Warner Robins. After discussion, Mr. Holmes withdrew his motion.	
<b>Motion:</b>	N/A
<b>Second:</b>	N/A
<b>Outcome:</b>	N/A

Action Item 5	Resolution – Disaster Recovery and Continuity Plan
A resolution of the Mayor and Council hereby authorize Mayor Randy Toms to execute a General Service Agreement with Asset Mobile Consulting, LLC for the provision of a Disaster Recovery and Business Continuity Plan.	
<b>Motion:</b>	Councilman Bibb moved for approval

<b>Second:</b>	Councilman Lauritsen
<b>Outcome:</b>	Councilman Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 6

Ordinance #25-21 – General Fund Transfer

Ordinance #25-21 by the Governing Authority of the City of Warner Robins that \$690,000 be taken from the General Fund Unreserved and Undesignated Fund Balance account number 10-33051 and transferred to the General Fund *Committed* FundBalance Reserved Capital Projects account number 10-33015, which would allow the City to set aside these funds for the following purposes:

- \$480,000 Neighborhood Improvement Project
- \$210,000 Operating Software for Human Resources Department

Said funds shall be placed in the following General Fund, Fund Balance Reservedaccount as referenced in the chart below:

Account	Description	FY 2022 Budget
10.001-00000-000.000.33015	Fund Balance Reserved- Capital Projects	\$480,000
10.001-00000-000.000.33015	Fund Balance Reserved- Capital Projects	\$210,000
Total		\$690,000

If any ordinance or part thereof, of the City of Warner Robins is in conflict herewith, this ordinance shall have preference. If any provisions of this ordinance are held invalid, such invalidity shall not affect any of the other provisions, which can be given effect without the invalid provision, and, to this end, the provisions of this ordinance aredeclared severable.

Motion:	Councilman Mack moved for approval of Ordinance #25-21 and to waive the second reading.
Second:	Councilman Bibb
Outcome:	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 7	Ordinance #26-21 – City of Warner Robins Classification Plan
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Ordinance # 26-21 of the City of Warner Robins. the City Administrator makes the following recommendations to the Mayor and the City Council for changes in the City of Warner Robins Classification Plan,

WHEREAS, the Mayor and City Council deem such recommendations beneficial,

NOW THEREFORE, IT IS HEREBY ORDAINED by the governing authority of the City of Warner Robins that the City Classification Plan is amended as follows:

-1-

Create the position of Public Works Crew Leader (Asphalt), Job Class #451, Grade 14, authorized strength 1, Public Works Department.

-2-

Create the position of Compliance Training Officer, Job Class #971, Grade 17, authorized strength 1, Utility Department.

<b>Motion:</b>	Councilman Holmes moved for approval of Ordinance #26-21 and to waive the second reading.
<b>Second:</b>	Councilman Lashley
<b>Outcome:</b>	Councilmen Mack, Bibb, Lauritsen, Lashley, Holmes and Curtis voted for approval.

Action Item 8	Resolution — DAWR Appointment
<b>Motion:</b>	
<b>Second:</b>	
<b>Outcome:</b>	

**Citizen Comments:** N/A

**Adjournment:** 6:09 p.m.

**Next Regular Council Meeting:** Monday, August 16, 2021



Mandy Stella

City Clerk